

# COVID-19 MOTORSPORTS EVENT

## *Participant-Only Operational Procedures*

World Racing Group (WRG)

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World Racing Group, Inc. (WRG) is the leading dirt track motorsports sanctioning body in the world. Through its 'World of Outlaws' and 'DIRTcar Racing' brands, WRG sanctions, organizes and/or promotes in excess of 5,600 dirt track motorsports races each year. The 'World of Outlaws' carries a national audience and is the premier touring series in dirt track racing, as well as being among the most prominent brands in all of motorsports.

Working together, and following the guidelines established in this document as well as any requirements of City, County or State officials, it is our belief that we can be leaders in beginning what we expect to be a slow, careful, deliberate and responsible Return to Racing. It is not our desire to be 'First' in response to commercial pressures, but rather to be 'Best' to demonstrate best practices to the racing community and government officials in other regions.

The Center of Disease Control and Prevention (CDC) strongly encourages Event Organizers to implement procedures to slow the spread, mitigate resurgence and prepare for the possibility of outbreaks of COVID-19. As an Event Organizer, WRG has created a comprehensive set of Operational Procedures consistent with CDC Guidelines for dirt track motorsports Events in order to help protect the local communities, Participants, Staff and spectators (if present). Event Organizers should coordinate with City, County and/or State officials, as well as to continually assess, based on current conditions, how best to proceed and whether to postpone, cancel, or alter the number of individuals involved in hosting an Event. Once it has been decided to proceed with an Event the Operational Procedures herein will be followed in support of the CDC's "Steps to Plan, Prepare, and Proceed with a Mass Gathering," in addition to city, county and/or state guidelines. Proper planning, preparation, communication, follow-through and post-Event protocols will ensure a safe and successful Event.

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# 1. ESSENTIAL PERSONNEL

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The following is representative of the personnel necessary to conduct the Event in a safe and entertaining manner and this group in total shall be referred to herein as “Attendees,” regardless of role or responsibility.

- 1) Event Management
  - a) Event Organizer and/or Facility Senior Leadership
  - b) Event Organizer and/or Facility Operations Team
  - c) Event Organizer and/or Facility Owner and/or Representative
- 2) Facility Staff
  - a) Security
  - b) Health Screening
  - c) Admission
  - d) Concessions
- 3) Competition
  - a) Officiating Crew
  - b) Participants (drivers and crew)
  - c) Participant Cohort (all attendees associated with a specific race team)
  - d) Fire-Safety/EMT
  - e) Track Surface Preparation
- 4) Broadcast
  - a) Production Crew
  - b) Camera Operators
  - c) On-air Talent

*\* See attached EXHIBIT I for specific personnel examples pending Event capacity.*

## 2. PRE-EVENT PLAN

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### a. FACILITY OPERATIONS

- i. Facility Specific Operating Procedures
  - a. Facility Owner/Manager should create Facility -specific operating procedures and protocols including encouraging “Social-Distancing” consistent with CDC Guidelines identified in Section 5, while following appropriate protocols illustrated in the CDC’s “How to Protect Yourself & Others” document also identified in Section 5.
- ii. Sanitation Initiatives
  - a. Depending on the scope and layout of the Event and Facility infrastructure, careful consideration should be given to the use of permanent restroom facilities and cleaning thereof.
  - b. Evaluations should be made with regard to the utilization and placement of portable toilets in an effort to limit interaction amongst various groups associated with the Event.
  - c. In some instances, individual race teams may have their own self-contained restroom facilities and should be encouraged to use them.
- iii. Communication
  - a. Staff should be provided access to either the entire Operational Procedure Manual and/or excerpts relative to their specific duties, prior to an Event. No in-person meetings on property larger than 10 people to be conducted while practicing appropriate levels of Social-Distancing.

### b. EVENT MANAGEMENT

- i. Staffing Levels
  - a. It may be important to reduce Staffing levels and all roles should be carefully evaluated to determine if they are essential.
  - b. In order to reduce Staffing levels, various personnel may serve multiple functions at the Event.

ii. Decision Making

- a. A proper chain of command should be established, including the designation of a Person-in-Charge , in addition to clear management roles for various aspects of the Event. The Person-in-Charge may be responsible for communicating with on-site and off-site stakeholders. The Person-in-Charge may or may not be the ultimate decision-maker on every matter, but should be identified as the primary point of communication for key decisions.

iii. COVID-19 Screening

- a. It is recommended that Event Organizers consider contracting with a Healthcare provider to administer COVID-19 pre-screening for attendees consistent with CDC Guidelines, as identified in the 'Get Your Mass Gatherings or Large Community Events Ready' document in Section 5, prior to entry to the Event.
- b. Temperature scanners will be used to test all Attendees entering the Facility. Any Attendee with a temperature of 100.4 degrees or higher will not be allowed into the Facility. Attendees with a temperature of 100.3 or below will be allowed into the Facility and should follow all other Facility guidelines.
- c. In addition to temperature checking it is recommended that all Attendees complete a questionnaire that outlines the symptoms of COVID-19 and indicate whether they have one or more of the underlying symptoms.
- d. All individuals associated with the Event should self-monitor for any COVID-19 symptoms as identified in 'How to Protect Yourself & Others' CDC Guideline document in Section 5.
- e. COVID-19 Symptoms include Fever, Cough, Shortness of breath or difficulty breathing, Chills, repeated shaking with chills, Muscle Pain, Headache, Sore Throat or loss of taste and/or smell.
- f. Any individual expected to attend the Event who begins to display any symptoms prior to, or enroute to the Event should notify the Person-in-Charge and should not attend the Event. Event Organizers will

maintain contingency plans to replace or continue without any expected attendee.

- iv. Facility Operations (Track Owner/Manager unless otherwise noted)
  - a. The Person-in-Charge of Facility operations will take the lead on any non-racing-related projects prior to the Event.
  - b. The Facility will contract with a local provider for a professional Facility cleaning prior to the Event. This pre-Event cleaning will focus on disinfecting areas expected to be utilized by Staff and Participants during the Event.
  - c. Upon completion of the cleaning of each area, the area should be left dormant until occupied for the Event.
  - d. The Facility should consider Plexiglass barriers at all Transaction points throughout the Facility including, Ticket/Pit Sales, Concessions and Merchandise.

**c. COMPETITION**

- i. Race Teams
  - a. Event Organizers may consider participation on an invitation-only and/or advance registration, and/or limited registration basis in order to limit the total number of Participants pursuant to the scope and scale of the Event. Where practical, invitation and/or advance registration would provide an opportunity for better pre-Event communication with Participants.
- ii. Communications
  - a. Event Organizer and/or Officiating Crew should consider providing Participants with Participant Notes & Event Guidelines prior to the Event when practical and/or prior to entering the Facility.
  - b. Event Organizers should consider using digital communication tools in lieu of tactile methods when practical and consider posting Participant Notes & Event Guidelines throughout the Facility.
- iii. Participant Equipment
  - a. It is highly recommended that all trucks, trailers, motorhomes and personal vehicles be actively disinfected through a wipe-down

process by individual attendees prior to arrival at the Event. Professional cleaning services may be considered by some Participants.

- b. In lieu of actively disinfecting, Participants may consider locking down their team transporters for a period of 96 hours before leaving their race shops in order to provide an opportunity for passive disinfection. See ‘Aerosol and Surface Stability of SARS-CoV2 as Compared with SARS-Cov1’ document from the New England Journal of Medicine in Section 5.

## 3. LIVE-EVENT PLAN

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### a. FACILITY OPERATIONS

- i. At-Track Communication
  - a. All communication between Staff, Officials and/or Participants will be via PA Announcement or Group Text unless in-person dialogue is required, in which case any such meeting should be held using Social-Distancing.
- ii. Access Restrictions
  - a. Event Organizers should consider limiting the size of Participant Cohorts, (including driver and crew), and members of each cohort should be discouraged from comingling with members of other Participant Cohorts unless absolutely necessary.
  - b. Throughout the duration of the Event, all individual Attendees should self-monitor for any COVID-19 symptoms as identified in the ‘How to Protect Yourself & Others’ CDC Guideline in Section 5.
  - c. Any Attendee who begins to display any symptoms during the Event should notify the nearest Staff member and should be separated from all other attendees as quickly as possible. Event Organizers should maintain contingency plans to replace or continue without the expected attendee.



- a. Attendees should not congregate in any group larger than ten (10) people, or as stipulated by local regulations and guidelines, and the various groups of attendees should be restricted to their designated areas, while maintaining Social-Distancing within those areas whenever practical. COVID-19 spreads between people who are in close contact with one another (usually within six feet). Droplets containing the virus are produced when a person coughs, sneezes, or talks.
  - b. Safety Vehicles: Fire-Rescue, Ambulance, Towing Specialists and Push Trucks should be the ONLY vehicles permitted in their designated areas and separate from all other areas when possible, unless actively deployed.
  - c. Victory Lane: Event Organizers should give consideration to a single car Victory Lane/Winners Circle presentation for the feature winner ONLY. Participant Cohort members should be allowed to participate in Victory Lane, provided that Social-Distancing is practiced with six feet of separation maintained at all times. If multi-car Victory Lanes and/or podium-style celebrations are utilized, Social-Distancing shall be practiced.
- ii. Sanitation Initiatives
    - a. Virus Control Mask: Event Organizers should have masks available at all times and may be required where practical. Special consideration may need to be given to the fact that some Staff will be communicating via 2-way or 1-way radios.
    - b. Everyone should wear a cloth Face Cover when at the event. The cloth Face Cover is meant to protect other people in case you are infected. The cloth Face Cover is not a substitute for Social-Distancing.
    - c. Restrooms: Event Organizers should consider having dedicated portable toilets and hand-washing stations available when practical be located in Event Staff/Participant concentration areas. If permanent restrooms are utilized, the Facility should have a plan to maintain Social-Distancing, particularly with regard to the use of stalls

and in any area where Attendees may be likely to line up. Event Organizers should consider a plan for frequent cleaning of any and all restrooms, pursuant to CDC Guidelines as detailed in ‘Cleaning and Disinfection for Community Facilities’ in Section 5. .

- d. Hand-Washing Stations: Event Organizers should consider deploying hand-washing stations at Facility access points, in close proximity to portable toilets, permanent restrooms that may be underserved by sinks and/or in other areas inside the Facility as needed to best serve Attendees. Hand-washing stations should be supplemented with hand sanitizing whenever possible. Per CDC Guidelines, hand-washing is the preferred form of cleaning, particularly with dirty hands that may result from the motorsports environment and dirt track motorsports venues in particular. Hand sanitizer should be used in support of hand-washing as identified in the ‘Hand Washing & Hand Sanitizer Use’ CDC Guidelines document in Section 5.
- e. It is recommended that all Attendees wash their hands for at least 20 seconds, especially after blowing your nose, coughing, or sneezing. All Attendees also should avoid touching their eyes, nose, and mouth with unwashed hands.
- f. Hand Sanitizer: It is strongly recommended that Event Organizers distribute a 1oz bottle of FDA-approved 80% hand sanitizer to every Attendee at the Event at no charge as part of the price of admission. If it is not practical to provide every Attendee with hand sanitizer at no charge, Event Organizer should consider having hand sanitizer available for purchase in meaningful quantities.
- g. Event Organizers should have plans in place to keep Hand-washing stations and restrooms properly stocked and cleaned.
- h. Procedural Reminders: Event Organizer should consider Signage and PA announcements throughout the Facility during the Event reminding ALL attendees of the importance of “Social-Distancing”, “No Groups Larger Than 10”, “Wash Hands Every 20 minutes,” “Cover Coughs and Sneezes with Elbow or Tissue and Wash Hands

immediately thereafter,” and “Self-Monitor and Please Report any Symptoms to Nearest Staff Member.”

- i. Transactions: Event Organizers should consider the use of advance payment methods wherever possible, and attempt to limit any transactions that must occur at the Event to digital payment and/or credit card payments where practical. Event Organizers should contact their bank or credit card processor to inquire about signature-free, pin-code-free and receipt-free transactions. (Pit Waiver and PitPay considerations).

iii. Concessions

- a. Event Organizers should consider keeping concession stands closed for Participant-Only Events, and allowing Participants to bring their own food & beverage. If concession stands are to be open to service Participants, Event Organizers should follow CDC and FDA recommendations as identified in the ‘Food Safety and the Coronavirus Disease 2019 (COVID-19)’ FDA document in Section 5.
  1. ALL Concession Staff should wear cloth Face Covers (*or similar*) at all times.

**b. EVENT MANAGEMENT**

i. Facility Entry

- a. Event Organizers may consider a timed-entry or controlled-entry plan whereby Attendees enter the Facility on a staggered and/or pre-scheduled arrival plan. Consideration should be given to how the Facility will be accessed on an as-needed basis in the hours and days prior to the Event by Staff.
- b. When Event Organizers are not employing timed-entry or controlled-entry plans, careful considerations should be given to how to stage and space Attendees, particular if COVID-19 screening is being employed prior Facility entry (*Refer to Exhibit II for Facility-specific Event Guidelines*).

- ii. Access Restrictions
  - a. Event Organizers should consider Facility entry through one (1) entrance only for Participant-Only Events where practical. All Attendees should be given a wristband/hanging credential/hand stamp or other method by which they can be recognized by Staff as having been granted access to the Facility. Event Organizers should consider sequential numbering in order of entrance when Attendee limits are in place; once the maximum number of Attendees have entered the Facility, entrance points should be secured/monitored, and the Event should be considered closed to additional Attendees, except in case of emergency.
- iii. COVID-19 Screening
  - a. If an Event Organizer has contracted with a Healthcare provider to administer COVID-19 pre-screening or established alternative plans for COVID-19 pre-screening of Attendees consistent with CDC Guidelines, as identified in the 'Get Your Mass Gatherings or Large Community Events Ready' document in Section 5, prior to entry to the Event, then Event Organizer should have clear procedures in place to execute these plans. Masks, gloves, thermometers and/or any other necessary supplies should be readily available and easily accessible at the Event as recommended in the 'Get Your Mass Gatherings or Large Community Events Ready' CDC document in Section 5.
  - b. If screening is taking place, all Attendees entering the Facility should be screened at a COVID-19 screening station prior to entering the Facility.
    - 1. Temperature scanners will be used to test all Attendees entering the Facility. Any Attendee with a temperature of 100.4 degrees or higher will not be allowed into the Facility. Attendees with the temperature of 100.3 or below will be allowed into the Facility and should follow all other Facility guidelines.

c. Any Attendee that develops any symptoms of COVID-19, as identified in 'COVID-19 Symptoms/Symptoms of Coronavirus' document of CDC Guidelines in Section 5, during the Event will self-identify to the nearest Staff member who will follow a communication strategy that should be identified in advance by the Event Organizer. In cooperation with Local Healthcare providers, the individual may need leave the Facility immediately. This may result in the respective Participant Cohort withdrawing from the Event and leaving the Facility.

iv. Security

- a. Event Organizers should designate an individual as the Security Lead, who should be at the ready to implement all security requests from Person-In-Charge. This person should have consistent and direct and secure communication with key personnel, most importantly the Person-in-Charge.
- b. Event Organizers should have a plan in place to address and/or remove ANYONE inside the Facility, including Staff who refuse to follow the Operational Procedure Guidelines outlined by the Event Organizer. This may result in the respective Participant Cohort withdrawing from the Event and leaving the Facility.

c. **COMPETITION**

i. Driver Registration

a. *See Exhibit III*

ii. Event/Competition Format

a. *See Exhibit III*

iii. Participant Area Guidelines

- a. Event Organizers should consider requesting that Participants arriving in personal vehicles arrive at the same time as their team transporters. Team transporters and personal vehicles should be parked in pre-designated area in a manner that may limit comingling between Participant Cohorts.

- b. Event Organizers should consider providing each race team an assigned or pre-marked open-air pit stall with minimum dimensions equivalent to 24'-feet wide by 120-feet deep with the team transporter parked in the center of the stall which should be pre-marked. Additionally, Event Organizers should space the pit stalls 6' apart from each other. Based on the dimensions of most race cars and team transporters (approx. 8' wide), this should allow for an 8' working zone on either side of the race car, with an additional 6' separating each Participant Cohort from the next. Facility permitting, Event Organizers should consider expanding the width of the pit stall and/or spacing between pit stalls. In the event that the pit stall may be used as a 'hot-pit' or 'work-area,' additional consideration should be given to spacing necessary to ensure that crews are able to maintain proper Social-Distancing from adjacent race teams (i.e. perpendicular race car parking as opposed to parallel).
- c. If Participants are unable to view on-track racing from their pit stall and/or Event Organizer chooses to allow viewing from different areas of the Facility, consideration should be given to how to maintain Social-Distancing and prevent comingling of Participant Cohorts.
- d. Event Organizers should consider operational plans to have Participant Cohorts remain in their designated pit area, or in their designated viewing area at all times, unless otherwise mandated by Event Organizers or required for participation in the Event.
- e. It is strongly recommended that Event Organizers consider discouraging or prohibiting members of one Participant Cohort from visiting other race team pit stalls, and discouraging or prohibiting circumstances where members of one Participant Cohort enter another race team's transporter. All Participants should cover their mouth and nose with a cloth face cover when around other people.

# 4. POST-EVENT PLAN

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## a. **FACILITY OPERATIONS**

### i. Lockdown

- a. It is strongly recommended that Event Organizers consider a plan for locking down the Facility for a period of 96-hours to allow for passive disinfestation.

### ii. Cleaning

- a. It is strongly recommended that the Event Organizer consider contracting with a professional cleaning service or have its own plan for active disinfection of all high-use surfaces and equipment after the 96-hour lockdown period.

## b. **EVENT MANAGEMENT**

### i. All Attendees:

- a. Event Organizers should consider a plan for all Participants to exit the Facility at 10pm or within 1-hour of the completion of the final racing activity of the Event as deemed by Event Organizers. Event Organizers should coordinate with Local and/or County officials to establish an orderly egress process.
- b. Event Organizers should consider a plan for Staff to exit the Event at a designated time, giving careful consideration to the order in which Safety, Medical, Event Organizers, etc. exit the Facility.
- c. Following the Event, it may be recommended by Local, County or State officials that all Attendees self-quarantine for a period of time and Event Organizer should have a clear plan to communicate any requirements to Attendees in advance, during and after the Event.
- d. If anyone shows symptoms of COVID-19 consistent with CDC descriptions, they should follow the reporting procedures as identified in the 'COVID-19 Symptoms/Symptoms of Coronavirus' CDC Guidelines document in Section 5.

- e. If anyone is confirmed as having contracted COVID-19 they should follow the steps to prevent the spread of COVID-19 as identified in the 'Prevent the Spread of COVID-19 if You Are Sick' CDC Guidelines document in Section 5.
- f. In the event that any Attendee develops symptoms within a fourteen (14) day period following the completion of the Event, they should immediately notify the Event Organizer and the Event Organizer should communicate the best methods for notification prior to, during and following the Event to the extent possible.

**c. COMPETITION**

**i. Participant Equipment**

- a. Event Organizers should have a plan for all Participants to leave rented/borrowed equipment necessary to compete in the Event (i.e. 1-way radios and/or transponders) in a designated area. Social-Distancing guidelines must be adhered. Event Organizers should have a plan for all equipment to be disinfected upon return.
- b. It is strongly recommended that Event Organizers communicate with Attendees the importance of using active disinfection of high-use surfaces through a wipe-down prior to leaving the Facility. Event Organizers should consider providing Attendees with appropriate quantities of disinfecting solution and supplies to facilitate the wipe-down process. If it is not practical to provide disinfecting solution, then Event Organizer should encourage Attendees to bring their own.
- c. It is highly recommended that Attendees conduct additional disinfection upon returning to their homes, places of business or race shops. Given the amount of equipment necessary to compete in dirt track motorsports Events, Event Organizers should consider encouraging Participants to employ a lockdown strategy of their team transporters for a period of 96 hours after returning to their race shops, and prior to unloading if new individuals may come into contact with their equipment. The 'Cleaning and Disinfecting Your



Facility' CDC Guidelines document in Section 5 contains recommendations that should be followed when doing this.

## 5. CDC GUIDELINES

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- i. COVID-19 Symptoms/Symptoms of Coronavirus
  - a. <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- ii. Community Mitigation Strategies
  - a. <https://www.cdc.gov/coronavirus/2019-ncov/downloads/community-mitigation-strategy.pdf>
- iii. Hand Washing & Hand Sanitizer Use
  - a. <https://www.cdc.gov/handwashing/when-how-handwashing.html>
- iv. Mass Gathering Guidelines
  - a. <https://www.cdc.gov/coronavirus/2019-ncov/community/large-Events/mass-gatherings-ready-for-COVID-19.html>
- v. How to Protect Yourself & Others
  - a. <https://www.cdc.gov/coronavirus/2019-ncov/prEvent-getting-sick/prEvention.html>
- vi. Social-Distancing Guidelines
  - a. <https://www.cdc.gov/coronavirus/2019-ncov/prEvent-getting-sick/social-distancing.html>
- vii. Travel Guidelines
  - a. <https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-in-the-us.html>
- viii. Aerosol and Surface Stability of SARS-CoV2 as Compared with SARS-CoV1
  - a. <https://www.nejm.org/doi/full/10.1056/NEJMc2004973>
- ix. Cleaning and Disinfection for Community Facilities
  - a. <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>
- x. FDA Food Safety and the Coronavirus Disease 2019 (COVID-19)
  - a. <https://www.fda.gov/food/food-safety-during-emergencies/food-safety-and-coronavirus-disease-2019-COVID-19>
- xi. CDC Prevent the spread of COVID-19 if you are sick
  - a. <https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-ncov-fact-sheet.pdf>

- xii. CDC Cleaning and Disinfecting Your Facility
  - a. <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
- xiii. CDC Guidance for Businesses and Employers to Plan and Respond to Coronavirus
  - a. <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>
- xiv. Guidance on Preparing Workplaces for COVID-19
  - a. <https://www.osha.gov/Publications/OSHA3990.pdf>

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